



## ILM Level 5

# Diploma for Leaders and Managers

### Who is this qualification for?

**Ideal for individuals who manage teams or projects and are responsible for achieving operational or departmental goals and objectives as part of their organisation's strategy.**

This qualification has been developed in line with the latest management standards to support candidates undertaking an Operations/Departmental Manager apprenticeship.

This qualification maps fully to the 'on-programme' elements of the Operations/Departmental Manager Apprenticeship Standard.

Successful completion of a full Operations/Departmental Manager apprenticeship programme, including this qualification and End Point Assessment, will take 24–30 months.

### Benefits for individuals

- Develop your ability to lead, motivate and inspire to drive better results.
- Use core management techniques to provide practical leadership and operational management skills.
- Benchmark your managerial capability against other professionals
- Raise your professional profile within your organisation.

### Benefits for employers and educators

- Target your learning and development in complete alignment with the latest apprenticeship standards – ensuring all learning is relevant, with no gaps in knowledge.
- Maximise candidates' confidence and readiness for End Point Assessment.
- Reward learner engagement and drive completion with ILM digital credentials.

### Progression

Successful learners can progress to a range of qualifications, including:

- ILM Level 6 Award in Management
- Chartered Manager Degree Apprenticeship (England only)
- Management related degree course
- ILM Level 7 Qualifications in Leadership and Management

## Qualification overview

Qualification title	Credit value	Total Qualification Time	Structure
Level 5 Diploma for Leaders and Managers	50	512 hrs	<ul style="list-style-type: none"> <li>● 2 hrs induction</li> <li>● At least 7 hrs tutorial support</li> <li>● All units are mandatory</li> </ul>

\*Refer to table overleaf for unit details

## Rules of combination

- All 17 units are mandatory

## Overview of units

Reference	Unit title	Level	CV*	GLH**
<b>Knowledge units</b>				
8420-500	Leading People	5	3	22
8420-501	Managing People	5	3	22
8420-502	Building Relationships	5	3	18
8420-503	Communication	5	2	15
8420-507	Operational Management	5	3	20
8420-508	Project Management	5	3	20
8420-509	Finance	5	3	20
<b>Skills units</b>				
8420-504	Leading People	5	3	6
8420-505	Managing People	5	3	6
8420-506	Building Relationships	5	3	6
8420-510	Operational Management	5	3	6
8420-511	Project Management	5	3	6
8420-512	Finance	5	3	6
8420-307	Communication	3	2	3
<b>Combined skills and knowledge units</b>				
8420-513	Self-Awareness	5	3	15
8420-400	Management of Self	4	3	15
8420-515	Problem Solving and Decision Making	5	4	15

\*Credit value \*\*Guided learning hours

### Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact us.

**T 01543 266867**

**E customer@i-l-m.com**

All ILM qualifications are awarded by the City and Guilds of London Institute, which was founded in 1878 and is incorporated by Royal Charter.

### End Point Assessment (EPA)

We are approved to offer End Point Assessment for the Level 3 Team Leader/Supervisor and the Level 5 Operations/Departmental Manager Trailblazer Apprenticeships.

### Digital credentials

On successful completion individuals will be awarded ILM digital credentials for each unit of learning and the full qualification to showcase their proven skills and knowledge, and raise their professional profile through a range of social platforms.

### Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

### Institute of Leadership & Management membership

All ILM Management Apprentices receive two years membership of the Institute of Leadership & Management, bringing access to a wealth of resources.

### Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with proven capability.